

Weekly Sales Summary

Week ending ___/___/___

Employee	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Total sales								
Sales from Sears								
Variance								

At the end of the day you must take a flash reading for EVERY person who works in this shop, Not just the ones who worked today.

Register refunds								
Host refunds								
Variance								

Attach each day's closing receipt to the other side of this form.