TICKET SALES REPORTS

        To make a ticket sales report select option #6 from the menu. You may now select either one event by pressing [ENTER] to make a report or by scrolling the list of events you can press [INSERT] to select many events to be in the report. When you press [INSERT] to select and event an [X] will appear to the right of the event name. To unselect an event press [DELETE] and the [X] will vanish. If you select one event and press [ENTER] from a different event the selected event will be used.

        If you have selected more than one event you will be offered these options…

      1. Create each report
      2. Create each report and totals
      3. Create totals report only
      4. Cancel

        Options 1 or 2 will create a document that contains a report for all selected events. Options 2 or 3 will include a total report in the document that adds up the figures from each report.

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            THIS REPORT PRINTED ON 09-20-2008



                      # OF TICKETS SOLD
     REGULAR |CHILD 12|SENIOR  |STUDENT |DISCOUNT|TOT SOLD|TOT SEAT|
  1|      33|       6|       4|       0|       0|      44|     102|
  2|      10|       1|       1|       0|       0|      12|     100|
  3|       0|       0|       0|       0|       0|       0|     104|
  4|       0|       0|       0|       0|       0|       0|     140|
  5|       0|       0|       0|       0|       0|       0|     184|
  6|       0|       0|       0|       0|       0|       0|     140|
  7|       0|       0|       0|       0|       0|       0|      88|
  8|       0|       0|       0|       0|       0|       0|      96|
  9|       9|       2|       1|       0|       0|      12|      36|
 TT|      52|       9|       6|       0|       0|      84|     990|



               MONEY RECEIVED FOR TICKETS SOLD
     REGULAR  |CHILD 12 &|SENIOR   |STUDENT  |DISCOUNT  |TOTAL SOLD|
  1|  4125.00|    375.00|   400.00|     0.00|      0.00|   4900.00|
  2|  1000.00|     50.00|    80.00|     0.00|      0.00|   1130.00|
  3|     0.00|      0.00|     0.00|     0.00|      0.00|      0.00|
  4|     0.00|      0.00|     0.00|     0.00|      0.00|      0.00|
  5|     0.00|      0.00|     0.00|     0.00|      0.00|      0.00|
  6|     0.00|      0.00|     0.00|     0.00|      0.00|      0.00|
  7|     0.00|      0.00|     0.00|     0.00|      0.00|      0.00|
  8|     0.00|      0.00|     0.00|     0.00|      0.00|      0.00|
  9|   225.00|     25.00|    20.00|     0.00|      0.00|    270.00|
 TT|  5350.00|    450.00|   500.00|     0.00|      0.00|   6300.00|



                 CURRENT PRICE PER TICKET
     REGULAR  |CHILD 12 &|SENIOR   |STUDENT   |DISCOUNT  |
  1|   125.00|     62.50|   100.00|    115.00|     90.00|
  2|   100.00|     50.00|    80.00|     90.00|     70.00|
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3|      85.00|      42.50|      60.00|      75.00|      55.00|
4|      60.00|      30.00|      50.00|      50.00|      45.00|
5|      50.00|      25.00|      40.00|      40.00|      35.00|
6|      40.00|      20.00|      35.00|      30.00|      25.00|
7|      35.00|      17.50|      30.00|      25.00|      20.00|
8|      30.00|      15.00|      25.00|      20.00|      17.50|
9|      25.00|      12.50|      20.00|      15.00|      10.00|


   1.  REGULAR
   2.  CHILD 12 & UNDER
   3.  SENIOR
   4.  STUDENT
   5.  DISCOUNT
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SAMPLE TICKET SALES REPORT

The numbers on the left (1 – 9) refers to the section of the venue for which the tickets were sold. A "Totals" report will not include prices.

A ticket report will show you the number tickets sold and the money received for all tickets for the event for each type of ticket for each section of the venue. The money received is the actual amount paid even if the prices of the tickets was changed over time.

After the report is created it will be displayed on the screen. You may then press [TAB] to either print the report or save it as a text file.

Ticket reports use the "receipt" printer and the "receipt printer" settings from the "Printer setup" feature of the POSCONFG.EXE program. Ticket reports are always 80 characters wide even if you have set receipts to print 40 characters wide. So a ticket report will come out looking really weird if you print it on a 40 character wide receipt printer. Each report in the document will be the length you have set for "Number of printed lines per page" so it you choose to print the document the beginning of each report will begin at the top of the page.