

WEEKLY PAYROLL TIMESHEET
 PAYROLL FAX # 1-800-908-9252

WEEK ENDING DATE

EMPLOYEE	LUX ID	SUNDAY	MONDAY	TUESDAY	WEDNES	THURS	FRIDAY	SAT	TOTAL HOURS

HOURS ARE TO BE RECORDED TO:
REG, PTO, MOT, OT, HOL, FWJ
(FUNERAL, WEATHER, JURY DUTY)
HOURS MUST BE RECORDED DAILY

GRAND TOTAL

EMPLOYEE SIGNATURE	EMPLOYEE SIGNATURE	EMPLOYEE SIGNATURE	
EMPLOYEE SIGNATURE	EMPLOYEE SIGNATURE	EMPLOYEE SIGNATURE	
EMPLOYEE SIGNATURE	EMPLOYEE SIGNATURE	EMPLOYEE SIGNATURE	